

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other It is imperative that the replacement control system be provided by the same supplier (Trane U.S., Inc.). Consistency across both the control system and the HVAC system ensures that the two systems communicate properly and that a single vendor can service both operating systems. This will ensure smooth, efficient, and cost effective HVAC operations.

2. Detailed explanation of reason (must be completed by division):

It is imperative that the replacement control system be provided by the same supplier (Trane U.S., Inc.). Consistency across both the control system and the HVAC system ensures that the two systems communicate properly and that a single vendor can service both operating systems. This will ensure smooth, efficient, and cost effective HVAC operations.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 2770-2017

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
