

**TRACIE R. DAVIES**  
Director

MEMORANDUM

TO: Joe Lombardi  
Director of Finance and Management

FROM: Tracie R. Davies  
Director of Public Utilities

DATE: November 21, 2019

RE: BID RECOMMENDATION – Power 14ft. Aluminum Step Van  
BID PROPOSAL – RFQ013599

The Purchasing Office opened formal bids on October 17, 2019 for the purchase of one (1) Aluminum Step Van for the Division of Power. One bid (1) was received.

After review of the bid, the Division of Power recommends the award be made to Fyda Freightliner Columbus, Inc. as the lowest responsive responsible and best bidder for line ten (10) for One (1) 14ft. Aluminum Step Van for a total price of \$149,672.00.

Thank you for your cooperation in this matter. Should you have any questions please contact Pam Davis at 645-6041.

