

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

Due to contractual restrictions and only the possibility of having to present Global One Security with a thirty (30) day written contract cancellation notice on May 31, 2003, the court solicited four (4) informal bids to vendors informing them of the possibility of replacing Global One Security on July 1, 2003. Vendors were informed that their respective bids were only through the end of this contractual year which ended January 31, 2004, and that the contract would be formally rebid for a new term.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

WILLO SECURITY INC.	\$15.55/HOURLY	X 10,776 HOURS	= \$167,566.80
U.S. SECURITIES, INC.	\$15.60/HOURLY	X 10,776 HOURS	= \$168,105.60
ALLIED SECURITY	NO RETURN BID		
BURNS SECURITY	NO RETURN BID		

5. If lowest bid was not accepted, explain criteria for award:

APPROVED BY:

Judge Charles A. Schneider by Tim R.
Sellers

(Authorized Signature)

DATE:

June 11, 2003
