

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - other Requesting a Bid Waiver in order to maintain consistent appraisal documentation with the previous reports. It is important to keep the continuity of these appraisal reports to ensure compliance with the standards and principles of USPAP as set forth by Congress for appraisals of tangible personal property.
-

2. Detailed explanation of reason (must be completed by division):

Requesting a Bid Waiver in order to maintain consistent appraisal documentation with the previous reports. It is important to keep the continuity of these appraisal reports to ensure compliance with the standards and principles of USPAP as set forth by Congress for appraisals of tangible personal property.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
-

4. Informal bids received and prices for each:

On-Site Inspection and Documentation \$6,800.00
Off-Site Research and Valuation \$12,750.00
Secure PDF Document Production \$195.00
Reimbursable Expenses \$2,300.00
Total= \$22,045.00

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 0413-2024

APPROVED BY: *Authorized Approval on Corresponding Legislative File*

DATE:
