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**CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES  
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.  
(LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)**

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

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**2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:**

LEEDS Precision Instruments is the only manufacturer of comparison microscopes with:  
- ISO 17025 accreditation to calibrate magnification matching and all measurement functions  
- primary magnification range of 6X-102X (as magnification increases so does the resolution  
- a y-axis capability to measure land and groove width

The Columbus Police Crime Laboratory Firearms Section already has existing LEEDS Firearms Comparison Microscopes that were installed in March 2015. No other manufacturer has the LCF3 Firearms Comparison Microscope. An alternate item would not be compatible with the existing cameras, accessories, and microscopes used by the Firearms Section.

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**3. Describe efforts to determine/verify that the company is the sole source:**

Internet searches and one-on-one discussions with Leica and LEEDS.

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**4. Indicate how the price or fee structure was determined:**

Pricing quote was supplied by the manufacturer

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Approved By: Authorized Approval on Corresponding Legislative File

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