

**BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reason(s) for Waiving City Code Bid Procedure:

- Purchase made from sole source.
- Emergency breakdown creating an unplanned need.
- Item to be purchased is of a perishable nature.
- It is impossible to obtain bids to satisfy need with time required by formal bidding process.
- Need to extend or increase an existing contract.
- Non-price errors on either the bidder's or the City's part in the bid proposal.
- A new law or regulation which requires immediate compliance.
- Other: Unique nature of services provided.

Explanation: The combination of technical expertise and the ability to purchase, calibrate and train employees on complex safety equipment in a cost effective and efficient manner makes Safex a unique provider in the industry.

2. Was Informal Bid Procedure Used: Yes No Explain:
Prices were negotiated with the provider.

3. Informal Bid Received and Prices for Each:
NA

4. If Lowest Bid Was Not Accepted, Explain:

Approved: Chester C. Christie
Dir., Human Resources

Date: _____