

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- \* need to extend and existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other \_\_\_\_\_

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2. Detailed explanation of reason (must be completed by division):

The Purchasing Office requires more time to work with the Fire Division to develop specifications that will allow for competition while addressing the uniform needs of the City's firefighters.

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3. Informal procedure used:

- telephone quotations
- written quotations
- \* negotiations

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4. Informal bids received and prices for each:

The pricing will remain consistent with the current Universal Term Contract, which was bid and approved by Council in ordinance 1293-2006, passed July 26, 2006.

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5. If lowest bid was not accepted, explain criteria for award:

NA

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE: