

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Manifestly impractical to bid because the new equipment interact seamlessly with the old equipment as it is the same brand and manufacturer.

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2. Detailed explanation of reason (must be completed by division):

The DNA section currently has two Maxwell Extraction robots in house that are nearing the end of their validation. The Addition of the MaxPrep instrument will streamline the use of the instrumentation already in house and create a more efficient workflow for DNA extractions of casework samples.

Other Companies offer liquid handling systems, but this is the only instrument manufactured by the same company that manufactures the current extraction instruments in the DNA section and allows for a seamless integration of this new piece of equipment to the existing instruments.

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3. Informal procedure used:

- telephone quotations
- written quotations from Promega
- negotiations

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4. Informal bids received and prices for each:

Only one quote was obtained.

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5. If lowest bid was not accepted, explain criteria for award:

Other Companies offer liquid handling systems, but this is the only instrument manufactured by the same company that manufactures the current extraction instruments in the DNA section and allows for a seamless integration of this new piece of equipment to the existing instruments.

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ORDINANCE #: 0844-2022

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

