

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Services have already been provided

2. Detailed explanation of reason (must be completed by division):

Under the direction of CelebrateOne, Smart Columbus was directed to work with Physicians CareConnection, and their StepOne program as they are an existing service provider to CelebrateOne. The services provided under the StepOne program were for the Rides4Baby program and were completed without a contract with the City in place. Originally it was thought the services provided would be paid by CelebrateOne and not by the City so a contract with the City was not necessary, but that ended up not being the case. Physicians CareConnection is now requesting payment from the City for the services provided.

3. Informal procedure used: N/A

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

\$26,540 is the amount of the obligation due to Physicians CareConnection

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 2123-2020

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:
