
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- Sole source manufacturer/distributor.
- Sole distributor authorized for this territory.
- Patented product purchased for owner/developer.
- Sole company offering this unique service.
- Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

The Health Department Environmental Health Division has been using EnvisionConnect software since 2000, would like to purchase the integrated batch payment import module that will enable improved e-payment service. It is in the City's best interest to utilize a solution that is integrated with the existing hosted solution, so no effort to bid for an alternate item.

3. Describe efforts to determine/verify that the company is the sole source:

Decade Software Company, LLC provided a letter stating they are the sole provider of licensing, professional services, maintenance and support for the EnvisionConnect software application. Additional research verifies that they do not utilize resellers to provide services for their copyrighted software.

4. Indicate how the price or fee structure was determined:

The price was negotiated between the Health Department and Decade.

Ordinance No.: Ord. No. # 2442-2013

Approved By: Authorized Approval on Corresponding Legislative File
