AC Template (for authorizing expenditures) *AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number
3023-2021

Type of AC	Purchase
Requested	Requisition (PR)#
ACPO	

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10		47	4702	06	66530	7748	000000	CW001	na	na	na	P400015- 100000	P400015. 100000	99	\$ 100,000.00

Total: \$ 100,000.00

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Nu	mber
3023-2	2021

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional	Planning Area	Amount
1	4501	99	50000	7748	000000	CW001	na	na	na	P748999-100000	P748999.100000	99	\$100,000.00

Transfer To:

I	Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional	Planning Area	Amount
	1	4702	99	50000	7748	000000	CW001	na	na	na	P400015-100000	P400015.100000	99	\$100,000.00
											Total:	Total:		\$100,000.00

Total: Total:

Total:

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.



Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
10	47	4702	06	66530	7748	0	CW001	N/A	N/A	N/A	P400015- 100000	\$ 100,000.00

Total: \$ 100,000.00

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.



TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												

TRANSFER TO:

	Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
ĺ	1												