

Information to be included in all Legislation authorizing modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<u>Name</u>	<u>C.C. No. /Exp. Date</u>	<u>City/State</u>	<u>Status</u>
Cornerstone Maintenance Services, Ltd.	01-0852059/ 4-20-2020	Plain City, OH	MAJ
General Temperature Control, Inc.	31-1201236/ 4-02-2020	Canal Winchester/OH	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Competitive Bid

3. **List the ranking and order of all bidders.**

1. Cornerstone Maintenance Services, Ltd.
2. General Temperature Control, Inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Cornerstone Maintenance Services, Ltd. 10779 US Route 42, Plain City, OH 43064
Contact: Jim Skaggs, 614-325-3755 or (614) 873-4781, kscornerstone@columbus.rr.com

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

This contract is for HVAC & air purification maintenance services for various Department of Public Utilities (DPU) facilities, including but not limited to the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and Division of Power substations and buildings. Other DPU facilities may be added in the future. The contract work concerns HVAC & air purification units and their associated equipment and systems that require inspection, sampling, testing, troubleshooting, balancing, maintenance, and repair or replacement. This includes maintenance and repair of piping and ductwork. The work may also include updating of software for the various HVAC units or any HVAC associated equipment.

6. **An updated contract timeline to contract completion.**

Year 1 July 20, 2018 to July 19, 2019
Year 2 July 20, 2019 to July 19, 2020
Year 3 July 20, 2020 to July 19, 2021
Year 4 July 20, 2021 to July 19, 2022
Year 5 July 20, 2022 to September 30, 2022

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

Regular inspection and maintenance of HVAC and air purification equipment helps ensure the equipment operates safely throughout its expected life. This equipment helps ensure required environmental conditions are met in areas housing sensitive electronics crucial to monitoring, operating and controlling many plant processes and equipment. Failure to meet the requirements could cause these components to fail, and removal and replacement would have major budgetary effects. No community outreach or environmental factors are considered for this project.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

This is the second modification.

Renewal #1 – \$455,000.00 = \$425,000.00 – DOSD and \$30,000.00 - DOP (PO174063)

Renewal #2 – \$455,000.00 = \$425,000.00 – DOSD and \$30,000.00 - DOP (PO221105)

Modification #1 – \$220,000.00 = \$220,000.00 – DOSD and \$0.00 - DOP (PO258831)

Renewal #3 - \$455,000.00 = \$425,000.00 – DOSD (PO288607) and \$30,000.00 – DOP (PO288630)

Modification #2 - \$0.00 – DOSD and DOP (Pending)

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The contract will extend HVAC & air purification maintenance services for various DPU Facilities.

10. If the contract modification was not anticipated and explained in the original contract legislation, a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Unplanned modification. The original contract allows for three (3) extension periods on a year-to-year basis. This unplanned modification is to ensure critical HVAC and air purification maintenance services continue through September 30, 2022, since a temporary delay in advertising bids has prevented the contract process, and thus new bids, from moving forward.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The Department intended to bid the contract out, but the delays mentioned above prevented the process from moving forward. The same exact service is required as originally bid. No lower pricing/more attractive terms and conditions are anticipated at this time.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

This contract will be funded incrementally with renewals on approximately an annual basis. Three contract renewals were anticipated and executed (as well as one modification) for various DOSD and DOP Facilities. This requested modification is due to unforeseen bidding issues, as mentioned above. The expected cost for this project is as follows:

Original Contract PO126843 - \$397,968.96 (DOSD)

Renewal #1 - \$455,000.00 = \$425,000.00 (DOSD) and \$30,000.00 (DOP) (PO174063)

Renewal #2 - \$455,000.00 = \$425,000.00 (DOSD) and \$30,000.00 (DOP) (PO221105)

Modification #1 - \$220,000.00 = \$220,000.00 (DOSD) (PO258831)

Renewal #3 - \$455,000.00 = \$425,000.00 (DOSD, PO288607) and \$30,000.00 (DOP, PO288603)

Modification #2 - \$0.00 (DOSD) and (DOP) (Pending)

Total Estimated Cost - \$1,982,968.96

13. An explanation of how the cost of the modification was determined.

The modification extends the planned work of the contract under the same terms.