

**State Term Contract
Permission Request**

Date: State Contract No/URL: Contract Type: Over \$50,000 Under \$50,000

Requesting Agency: Contact Name: Email:

TO BE COMPLETED BY AGENCY:

Describe how use of this contract provides the most cost effective method to purchase goods and /or services.
(For new requests, attach three (3) or more quotations received from contract vendors, if the contract was not bid.)

While Ordinance 1464-2022 cites current Sutphen and Horton State of Ohio STS indices for pricing purposes, a waiver of formal bidding is being requested in adherence to current State of Ohio STS rules/policies.

Note if this purchase is the continuation of an existing project.

(Please attach three (3) or more quotations originally received. If three quotes were not solicited for the original purchase, three are required now.)

N/A

If three quotes were not received, attach any documentation supporting using the STS as the most cost effective method. This includes price research, efficiencies realized, or any other evidence of cost effectiveness. Requests over \$50,000 will require a bid waiver from City Council.

TO BE COMPLETED BY PROCUREMENT MANAGER:

Approved? ___s/ Sean S Fouts 05/19/22___

