

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other New contract – phase 2 of a previous related contract (phase 1)

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2. Detailed explanation of reason (must be completed by division):

A contract with Security Risk Management Consultants was executed in 2019, resulting in an initial report and assessment of security for our community centers. A continuation of the work was desired at that time, however COVID delayed our reengagement of this process. Like most major cities, Columbus is facing challenges with respect to safety and security. The continuation of this work, along with having the consistency of this consultant, has become a very high priority. Therefore we are requesting this bid waiver.

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3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

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4. Informal bids received and prices for each: n/a – none were sought out. This is an emergency due to sensitive timing needed to collect this information and incorporate the proposed changes to the parks, pools, and policies.

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5. If lowest bid was not accepted, explain criteria for award: n/a

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

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