AC Template (for authorizing expenditures)

\*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

\*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord Number
1590-2022

Type of AC	Purchase
Requested	Requisition (PR)#
ACPO	

Line # of AC	C Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount	
10	NA	47	4702	03	63050	2209	220902	CW401	na	na	na	na	na	na	\$ 26,576.00	934 Gallery
20	NA	47	4702	03	63050	2209	220902	CW401	na	na	na	na	na	na	51,700.00	Columbus College of Art and Design
30	NA	47	4702	03	63050	2209	220902	CW401	na	na	na	na	na	na	189,100.00	The Past Foundation
40	NA	47	4702	03	63050	2209	220902	CW401	na	na	na	na	na	na	118,816.00	Artsway

Total:

\$ 386,192.00

## Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

*If more than 3 lines are needed lease insert rows.* 



Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount

Total:	\$	-
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Template To Authorize Transfer Between Different Funds

*If fewer than three lines are needed please delete rows* 

*If more than 3 lines are needed lease insert rows.* 



### **TRANSFER FROM**

	Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
ľ	1												

#### **TRANSFER TO:**

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

*If more than 3 lines are needed lease insert rows.* 

Ord	I
Number	

**Transfer From:** 

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

**Transfer To:** 

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												