AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

^{*}If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Ord
Number
1914-2022

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Procurement Category	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Planning Area	Amount
10	n/a	60	6001	03	63260	6000	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$13,382.00
20	n/a	60	6001	03	63260	6100	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$15,003.00
30	n/a	60	6001	03	63260	6200	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$4,000.00
40	n/a	60	6001	03	63260	6300	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$2,104.00
50	n/a	60	6001	02	62010	6000	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$970.00
60	n/a	60	6001	02	62010	6100	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$1,087.00
70	n/a	60	6001	02	62010	6200	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$290.00
80	n/a	60	6001	02	62010	6300	000000	DU003	600117	n/a	n/a	n/a	n/a	n/a	\$153.00

\$36,989.00

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

	Ord
N	Number

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount
1												
2												
3												

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

Ord	
Number	

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord
Number

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Sect 3	Sect 4	Sect 5	Project ID	Optional Field	Amount
1												
2												
3												