

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other _____

2. Detailed explanation of reason (must be completed by division):

The Division of Sewerage & Drainage included a licensed plumbing specification in error. Basement Doctor submitted a clean bid. Due to the error on the City's part, a waiver of bids is needed to contract with Basement Doctor.

3. Informal procedure used:

- telephone quotations
- written quotations
- Negotiations
- Other: **Formal bids were received 7/13/22.**

4. Informal bids received and prices for each:

J&D Home Improvement Inc., DBA The Basement Doctor (sole bidder) \$2,535,390.00

5. If lowest bid was not accepted, explain criteria for award:

J&D Home Improvement Inc., DBA The Basement Doctor was the sole bidder.

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
