

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
- item to be purchased is of a perishable nature
- need to extend an existing contract
- there is not enough time to obtain formal bids to satisfy need
- non-price error on either the bidder's or the City's part in the bid proposal
- a new law or regulation requires immediate compliance
- other Vendor familiarity with the Promise program parameters

2. Detailed explanation of reason (must be completed by division):

Advanced Civics LLC was involved in the very early discussions during the establishment of the Columbus Promise program and provided some initial modeling based on a variety of scenarios, and thus has a high degree of familiarity around the program's eligibility, target population, and the stakeholders involved. It would be impractical to draft, issue, and evaluate responses to an RFP for services given Advanced Civics LLC's prior engagement.

3. Informal procedure used:

- telephone quotations
- written quotations
- negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 1273-2023
APPROVED BY: Authorized Approval on Corresponding Legislative File
DATE: 4/25/2023
