

**BID WAIVER INFORMATION FORM TO ACCOMPANY LEGISLATION
(LIMIT YOUR RESPONSE TO THIS SHEET)**

1. Reasons for waiving City Code bid procedure:

- emergency breakdown causing unplanned need
 - item to be purchased is of a perishable nature
 - need to extend an existing contract
 - there is not enough time to obtain formal bids to satisfy need
 - non-price error on either the bidder's or the City's part in the bid proposal
 - a new law or regulation requires immediate compliance
 - Other – Service specifically designed for Columbus Fire's EMS billing, collection and reporting needs.
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2. Detailed explanation of reason (must be completed by division):

The Division of Fire wishes to continue these EMS billing, collection and reporting services with Change Healthcare. These services have been effective in accurately billing for EMS services for several years and the Division of Fire does not seek an alternative billing service solution at this time.

3. Informal procedure used:

- telephone quotations
 - written quotations
 - negotiations
 - formal bids
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4. Informal bids received and prices for each: N/A

5. If lowest bid was not accepted, explain criteria for award: N/A

Ordinance #:1163-2023

APPROVED BY: _____ DATE _____
(Authorized Signature)