

## **MEMORANDUM**

TO: Kathy Owens

Director of Finance and Management

FROM: Kristen Atha

Director of Public Utilities

DATE: June 1, 2023

RE: BID RECOMMENDATION – DOW Skid Steer - BID PROPOSAL – RFQ024663

The Purchasing Office opened formal bids on May 4, 2023 for the purchase of one Skid Steer with Smooth bucket attachment, and training. Two bids (2) were received.

Southeastern Equipment Co. was the apparent low bid of \$61,500.00. Therefore, the Division of Water recommends the award be made to Southeastern, the lowest responsive and responsible and best bidder for line ten (10), Twenty (20), and Thirty (30) for an award amount of \$61,500.00.

Thank you for your cooperation in this matter. Should you have any questions please contact Ryan Conley at (614)724-0128

