

**Information to be included in all Legislation authorizing entering into a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<b><u>Name</u></b>	<b><u>C.C. No./Exp. Date</u></b>	<b><u>City/State</u></b>	<b><u>Status</u></b>
Raftelis	CC011256 Exp 2/22/2024	MAJ	
Baker Tilly	CC031806 Exp 1/22/22	MAJ	
Arcadis	CC009409 Exp 3/18/23	MAJ	
McBride Consulting	N/A		
Matrix Consulting Group	CC000316 Exp N/A	MAJ	
Hollingsworth Consulting	CC041316 Exp 3/22/24	MAJ	

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

Requests for Proposals (RFP's) were opened on 11/4/22

3. **List the ranking and order of all bidders.**

1. Raftelis
2. Baker Tilly
3. Arcadis
4. McBride Consulting
5. Matrix Consulting Group
6. Hollingsworth Consulting

4. **Complete address, contact name, phone number, and e-mail address for the successful bidder only.**

Darin Thomas VP, 19 Garfield Place suite 500, Cincinnati, OH 45202, 336-209-1347  
dthaomas@raftelis.com

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The deliverables of the project include:

- A comprehensive operational review document.
- A five-year strategic planning document.

Specifically, the above deliverables will delve into the Department's mission and structure.

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This contract is for one (1) year from date of execution, with the option to renew for an additional two (2) years on a year-to-year basis, or a portion thereof, based upon mutual agreement of the parties, availability of funding, and approval by Columbus City Council. Future contract modifications are anticipated. If unforeseen issues or difficulties are encountered that would require additional funding, a modification would be requested. This contract does not automatically renew.

**7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

The Operational Review will be used by DPU to determine whether the organizational structure and staffing levels are appropriate and to recommend modifications to maximize operational efficiencies. The consultant will be required to review and analyze a variety of information, reports, and operating policies and procedures as part of the operational review process. The consultant's review and analysis of this data is intended to provide a comprehensive evaluation of the utility's current status and projected status in numerous areas, including, but not limited to staffing, services, salaries, customer service, maintenance schedules, regional growth preparedness, revenue levels, projected borrowing schedules for capital improvement plans, and service delivery strategic options.

The Strategic Plan will be developed after the Operational Review is complete. The Department's objective in developing a strategic plan is to establish and embed a consistent, reliable process for setting and refining strategic priorities, and aligning department Divisions in implementing those priorities in an adaptive and collaborative manner. The strategic plan will be used to track established goals, objectives, and priorities for at least the next five (5) years. The strategic plan must include recommendations to guide key policy, facility, personnel, training, and resource allocation decisions. The Department would like to utilize attributes of effective utility management as measures of departmental and individual performance and incorporate these attributes in the final strategic plan.

**8. An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

Original Contract	\$ 160,000.00
Modification #1	\$ 263,920.50

**9. Subconsultant information**

Hazen and Sawyer CC000630  
RAMA Consulting CC001370