

Maggie Schmidt

Planner

Motivated professional with experience interpreting and administering land-use plans and zoning regulations. Additionally, skilled in preparing information for a wide audience and experienced in creating equitable public engagement plans. Able to coordinate with internal and external stakeholders to complete projects on schedule.

CONTACT

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Columbus, OH 43212

EXPERIENCE

Planning & Engagement Coordinator

Murphy Epton · January 2023 - Present

Writing equitable public engagement plans & assisting with project management.

Highlights:

- Participate in internal strategic planning sessions.
- Edit and create engagement documents for both internal & external stakeholders.
- Perform research for equitable engagement and outreach.
- Coordinate strategy change as project needs evolve.

Planning Project Coordinator

Franklin County Economic Development & Planning · January 2022 - October 2022

Conduct plan review & project coordination for all new residential & commercial development.

Highlights:

- Coordinated with internal/external stakeholders and developers to ensure all required items for re-development, including re-zoning, conditional use, variances, and lot-splits are met.
- Acted as regulatory officer for permit approval, development & plat review.
- Assisted applicants with understanding zoning, floodplain and subdivision regulations & permitting process.

Owner & Certified Health Coach

Modern Day Farmacy, LLC. · March 2014 - December 2021

Managed day-to-day and long term operations & financials.

Highlights:

- Provided health coaching sessions and free-lance writing to medical companies.
- Managed business structure and annual budget.

Human Resources Analyst

Columbus City Schools · October 2017 - June 2018

Data review and collection for auditing purposes.

Highlights:

- Managed I-9 account for legalities of employees.
- Oversaw personal & professional information accuracy for employees district wide.

AREAS OF EXPERTISE

Interpreting Zoning & Building Regulations

Project Management

FEMA Floodplain Management

Construction Plan Review

Plat Review

Community Planning

ESSENTIAL SKILLS

Strategic Planning

Bluebeam

GIS

Microsoft Office

Relationship Building

Written and Verbal Communication

Self Motivated

Collaborative Nature

Data Analytics

Customer Service

EDUCATION

The Ohio State University

Bachelor of Science (2023)

Major: City & Regional Planning

PROFESSIONAL MEMBERSHIPS

American Planning Association

REFERENCES

Available Upon Request.