

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Need compatible equipment

2. Detailed explanation of reason (must be completed by division):

In February of 2007, the Franklin County Municipal Court acquired 2 digital recording systems from Joloha Enterprises. The Court would like to purchase another 7 systems. In order to keep standardized and compatible, the Court would like to purchase the equipment with Joloha Enterprises. As a result, it is in the best interest of the city to waive the provisions of competitive bidding and procure these systems from Joloha Enterprises.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ Negotiations

4. Informal bids received and prices for each:

N/A

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #:

APPROVED BY:

DATE:

Authorized Approval on Corresponding Legislative File
