

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☒ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other Unique nature of services provided

2. Detailed explanation of reason (must be completed by division): We need assistance from Watson Wyatt in preparing design strategies for a new pay plan for negotiations with both AFSCME bargaining units. Because Watson Wyatt has assisted us in the development of a new CMAGE pay plan, an MCP market analysis, and an ASR market analysis, they have built up a considerable understanding of compensation at the City which is invaluable as we move forward to work on AFSCME in preparation for 2008 bargaining (their contracts expire March 31, 2008).

3. Informal procedure used:

- ☐ telephone quotations
- ☒ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
