

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☒ a new law or regulation requires immediate compliance  
It is necessary to transfer City electrical facilities in order to meet PUCO's request to remove old poles.
- ☒ other Columbus Southern Power/American Electric Power, as owner and operator of the poles in question will handle the transfer of City facilities from its poles and will bill the City for costs incurred.
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2. Detailed explanation of reason (must be completed by division):

Columbus Southern Power dba American Electric Power (CSP/AEP) has replaced some of its poles, however, the old poles were never removed because parties attaching to the poles never transferred their facilities. The Public Utilities Commission of Ohio (PUCO) has requested CSP/AEP to remove the old poles, making it necessary for the City to transfer its electrical facilities from the poles to be removed to the replacement poles. In order to expedite the process, CSP/AEP will handle the transfer of the City facilities and will bill the city for the costs incurred. It has been determined that it is in the best interest of the City to waive competitive bidding to allow CSP/AEP to handle the transfer, as this would be the fastest and most cost effective method to meet the PUCO's request.

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3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☒ Negotiations - CSP/AEP selected a contractor to perform the transfer of all facilities (cable TV, phone wires, etc.) attached to their poles. The cost to transfer the City's facilities has been negotiated at \$165 per pole.
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4. Informal bids received and prices for each:  
\$165.00 per pole

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5. If lowest bid was not accepted, explain criteria for award:

CSP/AEP, owner and operator of poles in question, selected the contractor to perform the work, therefore, no other contractors were solicited.

ORDINANCE #: 1899-2007

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: