

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend and existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ \* other Property to be improved not yet owned by City

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2. Detailed explanation of reason (must be completed by division):

The City wishes to purchase land contingent upon utilities improvements, storm sewer improvements, and roadway access being completed. Bidding these construction improvements for land not yet owned by the City would not make sense since it is the property owner who will have to make the improvements. The City has negotiated the scope and cost of the improvements with assistance from its architects and engineers and is satisfied that the costs are reasonable.

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3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☒ \* negotiations

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4. Informal bids received and prices for each:

Not Applicable. The City has contracted with Mull & Weithman Architects for the Impound Lot project. These architects through a subcontract with EMHT have negotiated the price and scope of needed improvements. The Finance and Management Director is satisfied with the results of these negotiations.

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5. If lowest bid was not accepted, explain criteria for award:

Not Applicable

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ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:

