

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☒ other _____

2. Detailed explanation of reason (must be completed by division):

We believe that it is in the best interest of the City to complete this contract because the foundation of the agreement does not interfere or have any adverse affect on any current permit holders. In addition, the Driving Park Youth Baseball League will provide improvements to the ball diamonds, park and concession structure that will benefit everyone who currently uses the facility and the community in general.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☒ Negotiations

4. Informal bids received and prices for each:

N/A

5. If lowest bid was not accepted, explain criteria for award:

N/A

ORDINANCE #: 0945-2008

APPROVED BY: Patricia Harris, Assistant Director

DATE:
