

June 21, 2013

TO: Gary Cavin, Director, Department of Technology
Moez Chaabouni, Deputy Director, Department of Technology

Through: Gwen Akrobettoe, Assistant Director, Department of Technology

From: Mark Freeman, Assistant Director, Department of Technology *Mark Freeman*

SUBJECT: Award of SA004986 SAP Software Maintenance and Support

The Department of Technology (DoT), through utilization of an Invitation to Bid process, received 2 bids in response to SA004986 for purchase of SAP Software Maintenance and Support. I have reviewed the bids received, and am recommending that award be made to SHI International Corp, the lowest responsive and responsible and best bidder. As SHI offered alternative contract terms to incorporate standard SAP warranties and indemnification, which has been previously approved by the City Attorney for similar purchases through SHI, I am further recommending that we request a bid waiver as part of the award to SHI.

If you have any questions please contact Greg Dukes (645-6124).

CC: Greg Dukes, Core Applications Manager, Department of Technology

