

**From:** [Davies, Tracie R.](#)  
**To:** [Crawford, Thomas L.](#)  
**Cc:** [Austin, Patti A.](#); [Bell, Timothy A.](#); [Bowman, Randall](#); [Cordetti, Steven R.](#); [Crabill, Melanie J.](#); [Figley, Russ U.](#); [Giffin, Benjamin M.](#); [Johnson, Daniel L.](#); [Lewis, William A.](#); [Lundine, Mark A.](#); [Miller Jr, Richard A.](#); [O'Callaghan, Timothy L.](#); [Palmer, Tierra L.](#); [Parks, Duane M.](#); [Roberts, Doug](#); [Stephens, Thomas H.](#); [Tilton, Rick C.](#); [Wentzel, Steve J.](#); [Zahran, Hassan Y.](#); [Bauman, Max A.](#); [Cofield, Alex A.](#); [Wilfong, Gary D.](#)  
**Subject:** RE: RECOMMENDATION: Intersection Improvements - Polaris Parkway at Orion Place  
**Date:** Monday, August 26, 2013 3:24:15 PM

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I approve the consultant. Thanks!

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**From:** Crawford, Thomas L.  
**Sent:** Friday, August 23, 2013 3:14 PM  
**To:** Davies, Tracie R.  
**Cc:** Austin, Patti A.; Bell, Timothy A.; Bowman, Randall; Cordetti, Steven R.; Crabill, Melanie J.; Figley, Russ U.; Giffin, Benjamin M.; Johnson, Daniel L.; Lewis, William A.; Lundine, Mark A.; Miller Jr, Richard A.; O'Callaghan, Timothy L.; Palmer, Tierra L.; Parks, Duane M.; Roberts, Doug; Stephens, Thomas H.; Tilton, Rick C.; Wentzel, Steve J.; Zahran, Hassan Y.; Bauman, Max A; Cofield, Alex A.; Wilfong, Gary D.  
**Subject:** RECOMMENDATION: Intersection Improvements - Polaris Parkway at Orion Place

**To:** Tracie Davies, Director  
Department of Public Service

**From:** Tom Crawford, Capital Fiscal Manager

**Date:** August 23, 2013

**Subject:** Intersection Improvements – Polaris Parkway at Orion Place

The Department of Public Service solicited Requests for Proposals for the Intersection Improvements – Polaris Parkway at Orion Place contract. The recommendation is to award to CHA Consulting, the consultant that was scored the highest by the selection committee. Details concerning the recommendation are below. Please respond to this e-mail either approving the recommended consultant or approving another consultant. If you approve another consultant please provide an explanation.

TC

The Department of Public Service is initiating a procurement effort that will result in the award and execution of a detail design contract. This project, also known as DEL-CR615-0.000 (PID Number 95549), includes preliminary and final engineering for improvements to Polaris Parkway (CR615) from I-71 to Old Worthington Road and to Orion Place from County Line Road to Gemini Place. The primary purpose of the project is to improve capacity and safety of the roadways and intersections within the corridor. Design will proceed in two parts. The Part 1 contract will consist of a traffic study to determine the improvements to the intersections of Polaris Parkway with Orion Place, Olde Worthington Road, and the signalized intersection between Orion Place and Olde Worthington Road. The specific scope of work for Part 2 will be developed upon completion of Part 1. The contract shall be funded from DPS' cash. The project will receive construction funding from MORPC for SFY2017 Construction.

The project was formally advertised on the Vendor Services web site from July 25, 2013, to August 15, 2013. The city received three (3) responses. All proposals were deemed responsive and were fully

evaluated when the Evaluation Committee met on August 21, 2013. The responding firms were:

<b>CONSULTANT Sub-consultant</b>	<b>Business Enterprise Status</b>	<b>Contract Compliance Number</b>	<b>Active</b>	<b>% OF WORK</b>	<b>% MAJ. % OTH.</b>
<b>CHA CONSULTING, INC.</b>	<b>MAJ</b>	16- 0966259	Y	45%	<b>85% MAJ 15% OTH</b>
Carpenter Marty Transportation, Inc. (CM Transportation)	MAJ	46- 0918246	Y	40%	
Resource International, Inc.	FBE	31- 0669793	Y	10%	
Lawhon & Associates, Inc.	FBE	31- 1153141	Y	5%	
<b>STANTEC CONSULTING SERVICES, INC.</b>	<b>MAJ</b>	<b>11- 2167170</b>	<b>Y</b>	<b>59%</b>	<b>74% MAJ 26% OTH</b>
Prime Engineering, Inc.	ASN	26- 0546656	Y	18%	
ms consultants	MAJ	34- 6546916	Y	15%	
Resource International, Inc.	FBE	31- 0669793	Y	6%	
ASC Group, Inc.	FBE	31- 1167506	Y	2%	
<b>WOOLPERT, INC.</b>	<b>MAJ</b>	<b>31- 1319961</b>	<b>Y</b>	<b>75%</b>	<b>75% MAJ 25% OTH</b>
Resource International, Inc.	FBE	31- 0669793	Y	20%	
CTL Engineering, Inc.	ASN	31- 0680767	Y	5%	

This RFP Evaluation Committee included three (3) voting members from the Department of Public Service – Patti Austin, Randall Bowman, and Hassan Zahran. Non-voting members, but attendees, included Assistant Director Mark Lundine, Tierra Palmer, Tom Crawford, and Linda Foss. A representative from EBOCO was invited but did not attend.

CHA Consulting received 88.67 points from the Evaluation Committee (out of a possible 100). The next closest firm was Stantec with 83.33 points.

The following is a list of the results of the Evaluation Committee’s assessment of the four evaluated proposals for your final selection.

CHA Consulting, Inc.	88.67
Stantec Consulting Services, Inc.	83.33
Woolpert, Inc.	81.00

The Committee would like to submit CHA Consulting for the Director's review and recommendation. The Committee felt that CHA Consulting submitted the strongest overall proposal for the following reasons:

1. CHA Consulting had a strong understanding and approach to the project.
2. Their traffic engineer is well-acquainted with the project area.
3. Their proposal included field investigation and crash history data, components which were outside of the solicited information.
4. CHA Consulting also detailed proposed solutions to traffic congestion in the area and possible pedestrian and bikeway accommodations.
5. CHA Consulting also addressed the need for public involvement.

Per City Code 329.14(h), please provide direction for proceeding on this project by replying to this e-mail. Four options include:

1. Approve of the committee's recommendation, CHA Consulting, Inc.
2. Reject the committee's recommendations and designate a firm
3. Call for an oral presentation of the three highest scoring firms
4. Other

**Tom Crawford**  
**Fiscal Manager**



109 North Front Street  
Columbus, OH 43215  
**Direct:** 614.645.1687

**Fax:** 614.645.7549  
[www.columbus.gov](http://www.columbus.gov)