

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

Name	C.C. No./Exp. Date	City/State	Status
A. Burgess & Niple, Inc.	31-0885550 02/10/2016	Columbus, Ohio	MAJ
B. Chester Engineers, Inc.	20-2401674 05/01/2015	Columbus, Ohio	MBE
C. CAD Concepts, Inc.	31-1390280 11/08/2014	Columbus, Ohio	FBE
D. Dynotec, Inc.	31-1319961 03/04/2015	Columbus, Ohio	MBE
E. Floyd Browne Group	34-1775535 01/04/2014 *	Columbus, Ohio	MAJ
F. M•E Companies	31-1442777 11/20/2014	Columbus, Ohio	MAJ
G. ms consultants, inc.	34-6546916 03/07/2016	Columbus, Ohio	MAJ

Note: *: Did not renew

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**
RFP

3. **List the ranking and order of all bidders.**

- A. Chester Engineers, Inc.
- B. Burgess & Niple, Inc.
- C. Floyd Browne Group
- D. ms consultants, inc.
- E. Dynotec, Inc.
- F. M•E Companies

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Chester Engineers, Inc., 88 E. Broad Street, Suite 1980, Columbus, OH 43215
Contact: Hasan Alkhayri, P.E., 614-224-4419

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

General Engineering Consultant (GEC) Services are necessary to provide technical and engineering assistance to the Department of Public Utilities (DPU). Initial services are for Division of Sewerage and Drainage (DOSD) facilities. Additional DPU facilities may be added in the future.

Services performed include design for improvements to the Jackson Pike Wastewater Treatment Plant (JPWWTP) Security Gates and Camera System, a Wastewater Treatment Facilities Roof Survey, JPWWTP B-Plant Final Clarifier Influent Distribution Channel, JPWWTP B-Plant Final Clarifier Baffle Modification, JPWWTP ACA/ACB Heating System design, and Compost Facility Pad 2 Concrete Apron. The GEC is beginning design for SWWTP Building Heating Improvements, JPWWTP Maintenance Building Electrical Power Feed Expansion, and SWWTP Asbestos Survey Update. Planned future design work design work includes electrical grounding systems improvements and lighting efficiency improvements at the wastewater treatment facilities.

The GEC services may include the following tasks for small projects: investigations, inspections and evaluations of existing conditions, surveying, preparation of engineering or architectural drawings and specifications, review of contractors' submittals including shop drawings, maintenance and operation (M&O) manuals, Standard Operating Procedures (SOPs). The GEC services may also include assistance with new equipment or systems start-up and commissioning, instrumentation & control (I&C) work such as Human Machine Interface (HMI) and Programmable Logic Controller (PLC) programming, uploading documents onto the City's Project Management Information System (PMIS), computerized maintenance software, preparation of record plan drawings for small projects, technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents. and other similar related tasks. Small projects that may, on occasion, require engineering services under this contract include small Capital Improvement Projects (formerly known as "Plant Improvement Projects" or "PIPs") and FEM service contracts. The small Capital Improvement Projects (CIP) will vary in nature and can include replacement and upgrade of equipment, materials, structural features, electrical, or instrumentation & control (I&C) work and their associated appurtenances that have served its useful life.

The actual construction and commissioning of upgrades in the several facilities will generally be accomplished by others.

6. An updated contract timeline to contract completion.

The Contract notice to proceed was issued on January 2, 2013. The contract duration is for three (3) years, ending in December 2015. The professional services shall be funded by incremental appropriation, through the use of approximately annual modifications. This modification is planned to provide the services listed above through the end of the contract in December 2015.

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The performance of this project's activities to provide engineering and technical services for CIPs and FEMs at DPU facilities will help them maintain peak operational performance. If left unperformed, the required work could become larger and more expensive that could produce a major impact to the budget. No community outreach is considered for this project.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

ORIGINAL CONTRACT: \$250,000.00 (EL013738)

Provided funding estimated to be needed for the first year of this contract.

MODIFICATION NO. 1: \$350,000.00 (EL014730)

Provided funding estimated to be needed for the second year of this contract.

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

PROPOSED MODIFICATION NO. 2: \$350,000.00

This modification provides \$350,000.00 of funding estimated to be needed for the third year of this contract. The work to be provided as part of this modification is a continuation of the services in the original contract.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This Contract Modification No. 2 was planned and anticipated, and so stated in the original contract's legislation. It is a planned continuation of the services originally included within the existing contract's scope of service.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

In so much as the majority of this work was planned for and anticipated within the original procurement, and due to the highly complex and technical nature of the engineering assistance provided to the City, it is not reasonable or cost efficient to undertake a new procurement effort to acquire these services.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract	\$250,000.00
Modification No. 1	\$350,000.00
Proposed Modification No. 2 (estimated 2015 funding)	<u>\$350,000.00</u>
CURRENT PROPOSED TOTAL	\$950,000.00

13. An explanation of how the cost of the modification was determined.

The cost of this modification was determined by the Division of Sewerage and Drainage, based upon current estimated needs. The cost of this contract modification is consistent with the direct labor, and overhead, rates established within the original proposal.

14. Sub-Consultants identified to work on this contract, their contract compliance no. & expiration date, and their status (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR):

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>Status</u>
See attached Subcontractor Work Identification Form, May 2, 2014.		

15. Scope of work for each subcontractor and their estimate of dollar value to be paid.

See attached Subcontractor Work Identification Form, May 2, 2014.

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.

Updated as of 4-10-10