

MEMORANDUM

TO: Paul Rakosky  
Director of Finance and Management

FROM: Greg J. Davies  
Director of Public Utilities

DATE: June 11, 2014

RE: BID RECOMMENDATION – NEC Phone System Upgrade  
BID PROPOSAL #SA005232

The Purchasing Office opened formal bids on April 24, 2014 for the purchase of a NEC Phone System Upgrade for the Division of Sewerage and Drainage. Three (3) bids were received.

After a review of the bid, the Division of Sewerage and Drainage recommends the award be made to Clarktel, the lowest, responsive and best bidder for Items 1 through 24, 29 and 30 for an award amount of \$35,629.43.

Items 25 through 28 will not be awarded because of a technical error. These items will be bid informally as needed.

Thank you for your cooperation in this matter. Should you have any questions please contact Jean Schillig, Purchasing Coordinator, CPPB at 645-5919.

