

**Information to be included in all Legislation authorizing entering into a Contract:**

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSQ.**

<b><u>Name</u></b>	<b><u>C.C. No./Exp. Date</u></b>	<b><u>City/State</u></b>	<b><u>Status</u></b>
PRIME AE Group, Inc.	26-0546656 – 2/5/16	Columbus, Oh	ASN
DLZ Ohio, Inc.	31-1268980 – 2/19/15	Columbus, Oh	MBR
Stantec Consult. Svcs., Inc.	11-2167170 – 11/6/15	Columbus, Oh	MAJ
ms consultants, inc.	34-6546916 - 4/5/14	Columbus, Oh	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSQ, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329.12 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the four proposals received for the three Construction Administration / Construction Inspection services agreements, for the years 2014 – 2016, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities. The original Request for Proposals was received August 9, 2013.

3. **List the ranking and order of all bidders.**

- 1 PRIME AE Group, Inc.
- 2 DLZ Ohio, Inc.
- 3 Stantec Consulting Services, Inc.
- 4 ms consultants, inc.

4. **Complete address, contact name and phone number for the successful bidder only.**

Prime AE Group, Inc.  
3000 Corporate Exchange Drive, Columbus, Ohio 43231  
Contact: Reggie Hood, P.E., (614) 839-0250 e-mail: rhood@primeeng.com

5. **A full description of all work to be performed including a full description of work to be performed during any known phasing of the contract.**

The work includes furnishing Construction Administration / Construction Inspection services for the 2014 – 2016 fiscal years for Division of Sewerage and Drainage and Division of Water projects. The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

This agreement will establish funding for the following Division of Water projects:

- General Construction – (690236-100000) (aka 690236-100000)
- Regina Avenue Area Water Line Improvements (690236-100052) (aka 690236-100052)
- Bethel Road Booster Station Improvements (690473-100001) (aka 690473-100001)

6. **A narrative timeline for the contract including a beginning date, beginning and ending dates for known phases of the contract and a projected ending date.**

This is a three-year agreement from 2014 through 2016. The specific duration of services on each project are negotiated between the contracting agency and the consultant.

7. **A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.**

**Water Line Improvement projects:**

The goal of these projects is to replace water lines that have a high break frequency. The new lines constructed under these projects should eliminate the pattern of frequent water line breaks and will decrease burden on water maintenance operations. The Neighborhood Liaison(s) will be contacted and informed of these projects during the construction phase. Further community outreach may result through the Neighborhood Liaison Program.

**Booster Station Project:**

The utilization of the Bethel Booster Station will increase allowing the Division to meet peak demands of the northwest area of the water distribution system. This will also allow the Cleveland Booster Station (on north side of town), which is currently being utilized to the maximum capacity, to be utilized less. This would reduce risk and maintenance costs for this station.

8. **An estimate of the full cost of the Contract including a separate estimate of any and all phases or proposed future contract modifications.**

\$901,989.52 – original agreement

\*Future modifications are anticipated, but unknown at this time.