

**Ord No.: 1523-2014**

**Information to be included in all Legislation Modifying Contracts:**

The names of all companies bidding, or submitting an RFP or RFSQ, for the original contract.

BissNuss Inc.

The location by City and State of all companies bidding, or submitting an RFP or RFSQ, for the original contract.

BissNuss Inc. – Loveland, Ohio

The status, Majority, MBE, FBE, of all companies bidding, or submitting an RFP or RFSQ, for the original contract.

BissNuss Inc. - Majority

The name and location of the firm awarded the original contract and the Contract Number.

BissNuss Inc., 845 Old Mill Drive, Loveland, Ohio 45140 – ED050145

A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.

The Jackson Pike Wastewater Treatment Plant established a standard service agreement for the diagnosis and repair of the Hoffman Blower #2. Once the teardown and inspection occurred, it was determined that additional parts would be needed for the repair.

An updated contract timeline to contract completion.

Estimated lead time for parts is 8 weeks after receipt of the order to complete the repairs. The repair is estimated at 3 weeks after receipt of the parts.

A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately)

Modification No. 1 - \$7,770.00 (Pending)

A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation)  
The repair of Hoffman Blower #2 will be completed once the order is placed and parts are received.

If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

Blower # 1 had been repaired in 2013 and the costs did not go above the \$20,000.00 threshold for legislation. Since it was thought that Blower #2 was in better working order than Blower #1 it was not anticipated that the cost would exceed the \$20,000 standard service agreement that had been established.

An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation)

BissNuss Inc. is the local manufacturer's representative. They will use all OEM parts, and offers a one (1) year warranty.

A cost summary to include the original contract amount, the cost of each modification to date (List each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract - \$20,000.00 (ED050145)

Modification #1 - \$7,770.00 (Pending)

Total Contract Amount - \$27,770.00

Note: The Contract should be considered to include any and all work that is anticipated to be awarded to the company awarded the original contract throughout the contract/project timeline. This includes the original contract and any and all future anticipated modifications to the contract to complete the contract/project.