
CITY OF COLUMBUS - SOLE SOURCE INFORMATION FORM

TO ACCOMPANY LEGISLATION WHICH WAIVES
ANY PROVISIONS OF COLUMBUS CITY CODE CHAPTER 329.
(LIMIT YOUR RESPONSE TO THIS SHEET)

1. Verification of sole source: (Why no other individual or business entity is capable of supplying the needed item/service.)

- ☒ Sole source manufacturer/distributor.
- ☐ Sole distributor authorized for this territory.
- ☐ Patented product purchased for owner/developer.
- ☐ Sole company offering this unique service.
- ☐ Other:

2. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

No other reagents would meet this need because the DNA unit is using Qiagen EZ1 Biorobots and Qiagen reagents are the only ones compatible with this instrument, and Qiagen is the sole distributor.

3. Describe efforts to determine/verify that the company is the sole source:

I contacted the vendor and obtained the sole source documentation for all products.

4. Indicate how the price or fee structure was determined:

I obtained a quote directly from our Qiagen representative for the products we need to purchase.

Ordinance No.: _____

Approved By: Authorized Approval on Corresponding Legislative File
