
**CITY OF COLUMBUS - BID WAIVER INFORMATION FORM
TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF
COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)**

1. In accordance with section 329.27 of the Columbus City Code, City Council may determine that the City's best interest is served by waiving the City Code Formal Bid procedures for the following reason(s): (Note that these reasons are all based on time. Currently, formal bid average completion time is 160 calendar days.)

- ☐ An unanticipated breakdown created an unplanned, emergency need.
- ☐ The item to be purchased is of a perishable nature, the price or availability will perish before the formal bid process can be completed.
- ☐ Need to extend an existing contract for one year or more where no provision for extension was included in the original bid/contract.
- ☐ Need to increase a contract for additional supplies/services, although the original contract obligations have been fulfilled.
- ☐ A new law or regulation requires immediate compliance; there is insufficient time to accomplish formal competitive bidding and satisfy the needs in order to comply.
- ☒ Other: There is not enough time to obtain formally advertised, competitive sealed bids to satisfy the needs because: Due to the length of time it took to go through the evaluation process and the demos of the vendors systems during which the allowable 180 day term period expired.

2. Informal bid procedure used: ☒ Yes ☐ No Explain:

The Department of Technology (DoT) through the utilization of a Request for Proposals (SA005776).

3. Informal bids received and prices for each:

Twelve (12) proposals were received in response to SA005776 for a Learning Management System in support of the Department of Public Utilities (DPU), Department of Human Resources (HR) and other City departments.

4. If lowest bid was not accepted, Explain:

Seven (7) finalists were provided with an agenda for a three (3) hour presentation that included an overview of the product, functionality demonstrations/scenarios and a list of questions for Q & A. After these presentations were completed the committee unanimously selected Cornerstone OnDemand, Inc..

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Approved By: Authorized Approval on Corresponding Legislative File
