

**CITY OF COLUMBUS
SOLE SOURCE INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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1. Verification of sole source:
(Why no other individual or business is capable of supplying the needed item)

- ☒ sole manufacturer/distributor
- ☒ sole company offering this unique service (manufacturer's warranty/product support)
- ☐ other _____

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2. Describe efforts to determine that the company was a sole source:

ACS maintains all copyright privileges for their products and these products must be purchased directly from the company. There are no agents or dealers authorized to resale these products. The three year support contract is only offered through ACS. Therefore, the Division of Power desires to enter into contract with ACS in accordance with the pertinent provisions for Sole Source procurement of Columbus City Code, Section 329. This support contract is required to maintain an embedded system. The written quote and sole source justification letter from ACS is attached to this record.

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3. Describe any effort to bid for alternate item (service or product) that is not provided by a sole source that would meet this need:

No attempt was made to bid for an alternate. Division of Power personnel are aware that Advanced Control Systems is the only provider of support for the existing SCADA system. This contract will provide software and hardware support with approximately 100 hours of engineering hours per year, hardware and software support, 24 x 7 helpdesk emergency coverage, Linux administration class, advanced PRISM (Precision Remote Information Systems Manager) class, workstations, network switches, PRISM Linux Restore, and CommTrol (Equinox).

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4. Indicate how the price or fee structure was determined:

Advanced Control Systems, Inc. provided a proposal for the software and hardware support agreement.

ORDINANCE #:

APPROVED BY:

Authorized Approval on Corresponding Legislative File

DATE:
