

**CITY OF COLUMBUS
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

1. Reasons for waiving City Code bid procedure:

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☒ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- ☐ other _____

2. Detailed explanation of reason (must be completed by division):

The waiver of the competitive bidding provisions of the Columbus City Codes is necessary as Golon's electrical subcontractor is not prequalified. However, the bid price for the electrical work is only 8% of the total project bid. Otherwise the Golon, Inc. bid proposal was fully responsive and the project design professional, FMS Architects, believes Golon to be fully qualified for this project. Rejecting this bid to contract with the next higher bid would cost the City considerably more.

3. Informal procedure used:

- ☐ telephone quotations
- ☐ written quotations
- ☐ negotiations

4. Informal bids received and prices for each:

5. If lowest bid was not accepted, explain criteria for award:

ORDINANCE #: 3029-2015

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE: _____
