

**CITY OF COLUMBUS  
BID WAIVER INFORMATION FORM**

TO ACCOMPANY LEGISLATION WHICH WAIVES ANY PROVISIONS OF COLUMBUS CITY CODES CHAPTER 329  
(PLEASE LIMIT YOUR RESPONSE TO THIS SHEET)

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**1. Reasons for waiving City Code bid procedure:**

- ☐ emergency breakdown causing unplanned need
- ☐ item to be purchased is of a perishable nature
- ☐ need to extend an existing contract
- ☐ there is not enough time to obtain formal bids to satisfy need
- ☐ non-price error on either the bidder's or the City's part in the bid proposal
- ☐ a new law or regulation requires immediate compliance
- X

other

The current procurement code does not allow multiple awards for the same purchase of items. These suppliers will have their products and pricing entered into our e-catalog system with Vinimaya, Inc. and agencies will be able to select the best pricing from these awarded suppliers for specific items based on their circumstances.

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**2. Informal Bid Procedure Used:** Not applicable as a competitive bid procedure was used and discount pricing obtained. Awarded suppliers will compete with each other to provide the best pricing and availability for janitorial related supplies/products.

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**3. Informal bids received and prices for each:**

N/A

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**4. If lowest bid was not accepted, explain:**

Categories were awarded to the company or companies providing the best discount pricing; however, since there are numerous items needed from a variety of manufacturers, it is in the City's best interest to make multiple awards for some categories.

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ORDINANCE #: 2859-2015

APPROVED BY: Authorized Approval on Corresponding Legislative File

DATE:

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