AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.



Type of AC
RequestedPurchase
Requisition
(PR)#ACPOn/a

in CIB as two ADA funds, take from that

Line # of AC	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10	59	5912	06	66210	7704	n/a	SV003	Building and Facility Construction & Maint. Services	P530087- 100037	n/a	n/a	n/a	n/a	99	\$250,000.00	ADA Ramp Projects – 2016 General Engineering

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.



Liı	ne #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Section 3	Section 4	Section 5	Amount	Project Name

this template not needed

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.



TRANSFER FROM

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1														
2														
3														

TRANSFER TO:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1														
2														
3														

this template not needed

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.



Transfer From:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1	59	5912	99	50000	7704	n/a	SV003	P530087- 100002	n/a	n/a	n/a	n/a	\$125,000.00	ADA Curb Ramps – Citywide Curb Ramps (Voted Carryover)
2	59	5912	99	50000	7704	n/a	SV003	P530087- 100005	n/a	n/a	n/a	n/a	\$125,000.00	ADA Curb Ramps Repair (Voted Carryover)

Transfer To:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1	59	5912	99	50000	7704	n/a	SV003	P530087- 100037	n/a	n/a	n/a	n/a	\$250,000.00	ADA Ramp Projects – 2016 General Engineering (Voted Carryover)