**ORDINANCE ATTACHMENT**

**AC Template (for authorizing expenditures)**

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

**If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.*

| Type of AC Requested | Purchase Requisition (PR)# |
|---|---|
| | |

| Line # of AC | Div | Obj Class | Main Acct | Fund | Subfund | Program | Procurement Category | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Planning Area | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 10 | | | | | | | | | | | | | | |
| 20 | | | | | | | | | | | | | | |
| 30 | | | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template for Authorizing Appropriation**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Section 3 | Section 4 | Section 5 | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | |
| 2 | | | | | | | | | | | |
| 3 | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Different Funds**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

**TRANSFER FROM**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**TRANSFER TO:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

**Transfer From:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 4410 | 01 | 61101 | 1000 | 100010 | HS002 | | | | | | 33,610.00 | |
| 2 | 4410 | 01 | 61731 | 1000 | 100010 | HS002 | | | | | | 4,705.00 | |
| 3 | 4410 | 01 | 61712 | 1000 | 100010 | HS002 | | | | | | 97.00 | |
| 4 | 4410 | 01 | 61651 | 1000 | 100010 | HS002 | | | | | | 487.00 | |
| 5 | 4410 | 01 | 61900 | 1000 | 100010 | HS002 | | | | | | 504.00 | |
| 6 | 4410 | 01 | 61601 | 1000 | 100010 | HS002 | | | | | | 10,182.00 | |
| 7 | 4410 | 01 | 61301 | 1000 | 100010 | HS002 | | | | | | 800.00 | |
| 8 | 4401 | 01 | all | 1000 | 100010 | DV007 | | | | | | 311,851.00 | *Not to exceed amount - Neighborhood Pride Program all remaining encumbrances in Object Class 01 to move to Dept of Neighborhoods* |
| 9 | 4401 | 02 | all | 1000 | 100010 | DV007 | | | | | | 5,488.00 | *Not to exceed amount - Neighborhood Pride Program all remaining encumbrances in Object Class 02 to move to Dept of Neighborhoods* |
| 10 | 4401 | 03 | all | 1000 | 100010 | DV007 | | | | | | 42,113.00 | *Not to exceed amount - Neighborhood Pride Program all remaining encumbrances in Object Class 03 to move to Dept of Neighborhoods* |
| 11 | 5901 | 01 | all | 1000 | 100010 | SV001 | | | | | | 1,283,758.00 | Not to exceed amount - 311 Call Center |
| 12 | 5901 | 02 | all | 1000 | 100010 | SV001 | | | | | | 4,252.00 | Not to exceed amount - 311 Call Center |
| 13 | 5901 | 03 | all | 1000 | 100010 | SV001 | | | | | | 14,466.00 | Not to exceed amount - 311 Call Center |
| 14 | 4002 | 01 | all | 1000 | 100010 | CR001 | | | | | | 1,000.00 | Not to exceed amount - CRC |
| 15 | 4002 | 03 | all | 1000 | 100010 | CR001 | | | | | | 11,500.00 | Not to exceed amount - CRC |
| 16 | 4002 | 01 | all | 1000 | 100010 | CR002 | | | | | | 109,900.00 | Not to exceed amount - CRC |
| 17 | 4002 | 03 | all | 1000 | 100010 | CR002 | | | | | | 22,094.00 | Not to exceed amount - CRC |
| 18 | 4002 | 01 | all | 1000 | 100010 | CW001 | | | | | | 396,882.00 | Not to exceed amount - CRC |
| 19 | 4002 | 02 | all | 1000 | 100010 | CW001 | | | | | | 2,390.00 | Not to exceed amount - CRC |
| 20 | 4002 | 03 | all | 1000 | 100010 | CW001 | | | | | | 26,000.00 | Not to exceed amount - CRC |
| | | | | | | | | | | | | 2,282,079.00 | |

**Transfer To:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 4801 | 01 | 61101 | 1000 | 100010 | HS002 | | | | | | 33,610.00 | |
| 2 | 4801 | 01 | 61731 | 1000 | 100010 | HS002 | | | | | | 4,705.00 | |
| 3 | 4801 | 01 | 61712 | 1000 | 100010 | HS002 | | | | | | 97.00 | |
| 4 | 4801 | 01 | 61651 | 1000 | 100010 | HS002 | | | | | | 487.00 | |
| 5 | 4801 | 01 | 61900 | 1000 | 100010 | HS002 | | | | | | 504.00 | |
| 6 | 4801 | 01 | 61601 | 1000 | 100010 | HS002 | | | | | | 10,182.00 | |
| 7 | 4801 | 01 | 61301 | 1000 | 100010 | HS002 | | | | | | 800.00 | |
| 8 | 4801 | 01 | same as above | 1000 | 100010 | DV007 | | | | | | 311,851.00 | *Not to exceed amount - Neighborhood Pride Program all remaining encumbrances in Object Class 01 to move to Dept of Neighborhoods* |
| 9 | 4801 | 02 | same as above | 1000 | 100010 | DV007 | | | | | | 5,488.00 | *Not to exceed amount - Neighborhood Pride Program all remaining encumbrances in Object Class 02 to move to Dept of Neighborhoods* |
| 10 | 4801 | 03 | same as above | 1000 | 100010 | DV007 | | | | | | 42,113.00 | *Not to exceed amount - Neighborhood Pride Program all remaining encumbrances in Object Class 03 to move to Dept of Neighborhoods* |
| 11 | 4801 | 01 | same as above | 1000 | 100010 | SV001 | | | | | | 1,283,758.00 | Not to exceed amount - 311 Call Center |
| 12 | 4801 | 02 | same as above | 1000 | 100010 | SV001 | | | | | | 4,252.00 | Not to exceed amount - 311 Call Center |
| 13 | 4801 | 03 | same as above | 1000 | 100010 | SV001 | | | | | | 14,466.00 | Not to exceed amount - 311 Call Center |
| 14 | 4801 | 01 | same as above | 1000 | 100010 | CR001 | | | | | | 1,000.00 | Not to exceed amount - CRC |
| 15 | 4801 | 03 | same as above | 1000 | 100010 | CR001 | | | | | | 11,500.00 | Not to exceed amount - CRC |
| 16 | 4801 | 01 | same as above | 1000 | 100010 | CR002 | | | | | | 109,900.00 | Not to exceed amount - CRC |
| 17 | 4801 | 03 | same as above | 1000 | 100010 | CR002 | | | | | | 22,094.00 | Not to exceed amount - CRC |
| 18 | 4801 | 01 | same as above | 1000 | 100010 | CW001 | | | | | | 396,882.00 | Not to exceed amount - CRC |
| 19 | 4801 | 02 | same as above | 1000 | 100010 | CW001 | | | | | | 2,390.00 | Not to exceed amount - CRC |
| 20 | 4801 | 03 | same as above | 1000 | 100010 | CW001 | | | | | | 26,000.00 | Not to exceed amount - CRC |
| | | | | | | | | | | | | 2,282,079.00 | |

**ORDINANCE ATTACHMENT**

**Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund**

*If fewer than three lines are needed please delete rows*

*If more than 3 lines are needed lease insert rows.*

**Transfer From:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 4401 | 01 | 61101 | 2248 | 224803 | DV006 | | | | | | 90,500.00 |
| 2 | 4401 | 01 | 61301 | 2248 | 224803 | DV006 | | | | | | 1,900.00 |
| 3 | 4401 | 01 | 61601 | 2248 | 224803 | DV006 | | | | | | 31,500.00 |
| 4 | 4401 | 01 | 61651 | 2248 | 224803 | DV006 | | | | | | 850.00 |
| 5 | 4401 | 01 | 61712 | 2248 | 224803 | DV006 | | | | | | 250.00 |
| 6 | 4401 | 01 | 61731 | 2248 | 224803 | DV006 | | | | | | 13,000.00 |
| 7 | 4401 | 01 | 61900 | 2248 | 224803 | DV006 | | | | | | 2,000.00 |
| | | | | | | | | | | | | 140,000.00 |

**Transfer To:**

| Line # | Div | Obj Class | Main Acct | Fund | Subfund | Program | Project ID | Sect 3 | Sect 4 | Sect 5 | Optional Field | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 4801 | 01 | 61101 | 2248 | 224803 | DV006 | | | | | | 90,500.00 |
| 2 | 4801 | 01 | 61301 | 2248 | 224803 | DV006 | | | | | | 1,900.00 |
| 3 | 4801 | 01 | 61601 | 2248 | 224803 | DV006 | | | | | | 31,500.00 |
| 4 | 4801 | 01 | 61651 | 2248 | 224803 | DV006 | | | | | | 850.00 |
| 5 | 4801 | 01 | 61712 | 2248 | 224803 | DV006 | | | | | | 250.00 |
| 6 | 4801 | 01 | 61731 | 2248 | 224803 | DV006 | | | | | | 13,000.00 |
| 7 | 4801 | 01 | 61900 | 2248 | 224803 | DV006 | | | | | | 2,000.00 |
| | | | | | | | | | | | | 140,000.00 |