If more than 3 lines are needed lease insert rows.

Appropriation Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1	5001	02	62010	2251		HE004	G501550	500111	HE22			$3,000

Appropriation Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1	5001	03	63050	2251		HE004	G501550	500111	HE22			$3,000

AC Template (for authorizing expenditures)
*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)
If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount
10	5001	03	63050	2251	n/a	HE004	Strategic planning consultation services	G501519	500111	HE22				27,536.00
20	5001	03	63050	2251	n/a	HE004	Strategic planning consultation services	G501550	500111	HE22				4,464.00