AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.



Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	Project Name
10	59	5912	06	66100	7704	n/a		Land & Buildings & Structures & Thoroughfares	P530086- 100031	n/a	n/a	n/a	n/a	20	\$100,000	Intersection Improvements- Livingston Avenue at Barnett Road
20																
30																

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Ord Number
2131-2016

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Section 3	Section 4	Section 5	Amount	Project Name
1													
2													
3													

This Form is not used.

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.



TRANSFER FROM

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1			10	69101										
2														
3														

TRANSFER TO:

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
1			80	49001										
2														
3														

This Form is not used.

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows If more than 3 lines are needed lease insert rows.

Ord Number

2131-2016

Transfer From:

	Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
	1	59	5912	99	50000	7704	n/a	SV003	530086- 100023	n/a	n/a	n/a	n/a	\$100,000.00	Intersection Improvements-Gender Road at Refugee Road (Voted Carryover)
	2														
ſ	3														

Transfer To:

L	ine #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount	Project Name
	1	59	5912	99	50000	7704	n/a	SV003	P530086- 100031	n/a	n/a	n/a	n/a	\$100,000.00	Intersection Improvements-Livingston Avenue at Barnett Road (Voted Carryover)
	2														
	3														

(Voted Carryover)