

AREA COMMISSION UPDATE/CHANGE FORM

Data Field:	Old Data:	New Data:
Prefix	Ms	Mr.
First Name	Tiffany	Lorenzo
Last Name	White	Brent
Suffix		
Title	Commissioner-At-Large	Commissioner-At-Large
Organization	North Central Area Commission	North Central Area Commission
Formal Address	1204 Woodnell Ave	1804 Lancashire Rd
Mailing Address	same	Same
City	Columbus	Columbus
State	OH	OH
Postal Code	43219	43219
Home Phone	614-253-2225	614-516-7713 (Cell)
Work Phone	614-570-5369 (cell)	614-257-6300 ext 345
Fax Number		
Email Address	Tiffanywhite9@aol.com	LBrent76@yahoo.com
Designation/District		At-Large
Term Expiration	09/30/2016	09/30/2018

Request Made By: September 1 meeting minutes + 8/20/2016 Elections

Date: September 1, 2016

Update Made By:

(City Staff Only)

Date: _____

LORENZO BRENT

Lbrent76@yahoo.com

1804 Lancashire Road
Columbus, Ohio 43219
(614) 516-7713 cell

CUSTOMER SERVICE • BUSINESS ADMINISTRATION • PUBLIC RELATIONS

Business Service Expert trained in Public Relations practices and Crisis Management at Franklin University. Community Advocate with natural leadership capabilities and proven problem solving skills. Established skills in escalated customer management. Solid decision maker that works well in a diverse environment, experienced in creating a climate of enthusiasm, teamwork and cooperation. Innovative professional, skilled in inventing, collaborating and proposing new ideas as well as imagining new solutions. Experienced manager with the ability to maintain emotional composure under stress. Experience includes but not limited to:

- Effective and Persuasive Communicator
- Business Development
- Teach/Train Individuals
- Direct Customer Service Support
- Data Entry Specialist/Typing 75wpm
- Project Management
- Scheduling/Payroll Services
- Concierge overseeing Operations

PROFESSIONAL EXPERIENCE

Program Coordinator

June 2016 - Current

Columbus Urban League- Columbus, Ohio

- Fiscal Management of Grant and Associated Budgets
- Manage Program to track performance
- Manage External Partnerships

Office Assistant II

February 2016 – June 2016

City of Columbus- Columbus, Ohio

- Assist customers with acquiring building permits
- Calculate expense of permits
- Advise customers on proper preparation of application

Intern/Data Management Coordinator/Program Assistant

March 2015 – February 2016

Columbus Urban League – Columbus, Ohio

- Acquired worksites for 300 youth
- Tracked hours and wages for 270 youth using Microsoft Office 2013
- Interviewed and recommended summer team staff for hire
- Billed all Programs in Education and Youth Services
- Created Grant Tracker system

Business Services Expert

June 2010 - March 2014

Peaches & Mae's Concierge and Catering – Columbus, Ohio

- Assisted new Small Business Owners with Administrative Support
- Provided meals to retirees and small business parties
- Planned schedules and training sessions for Small Business Owners

EDUCATION

Franklin University- **Bachelors of Science**
Major: Business Administration

Summa Cum Laude - Graduated 2014

Franklin University – **MBA**

Completion – December 2016

VOLUNTEER EXPERIENCE

Columbus Department of Health

Columbus, Ohio 2011-2014