AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

Type of AC Requested	Purchase Requisition (PR)#
ACPO	n/a

Line # of AC	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program Procurement Category P		Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount
10	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P440006- 102104	n/a	n/a	n/a	n/a	13	150,000.00
20	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	5	99,226.00
30	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	8	58,460.00
40	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	13	70,164.00
50	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	15	67,730.00
60	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	16	12,720.00
70	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	22	82,700.00
80	51	5101	06	66410	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510319- 100000	n/a	n/a	n/a	n/a	99	74,800.00

615,800.00

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Section 3	Section 4	Section 5	Amount
1											
2											
3											

Template To Authorize Transfer Between Different Funds

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1												
2												
3												

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1												
2												
3												

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1												
2												
3												

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1												
2												
3												