

Information to be included in all Legislation Modifying a Contract:

1. **The names, contract compliance no. & expiration date, location by City/State and status of all companies (NPO, MAJ, MBE, FBE, HL1, AS1, or MBR) submitting a competitive bid or submitting an RFP or RFSO.**

<u>Name</u>	<u>C.C. No./Exp. Date</u>	<u>DAX #</u>	<u>City/State</u>	<u>Status</u>
Stantec Consult. Svcs.	11-2167170 – 9/10/17	000462	Columbus, Oh	MAJ
DLZ Ohio, Inc.	31-1268980 – 1/29/17	004939	Columbus, Oh	MBR
PRIME AE Group, Inc.	26-0546656 – 2/5/16	002102	Columbus, Oh	ASN
ms consultants, inc.	34-6546916 – 3/7/16	006998	Columbus, Oh	MAJ

2. **What type of bidding process was used (ITB, RFP, RFSO, Competitive Bid).**

The Department undertook a successful Request for Proposal process in accordance with Section 329 of the Columbus City Codes in an effort to find three firms to provide an ongoing source of technical personnel to supplement existing city inspection personnel that are required to protect its customers' investment in its sanitary sewer and water infrastructures. Based upon an evaluation of the four proposals received for the three Construction Administration / Construction Inspection services agreements, for the years 2014 – 2016, utilizing predetermined criteria, a selection committee submitted the rankings to the Director of Public Utilities. The original Request for Proposals were received August 9, 2013.

3. **List the ranking and order of all bidders.**

1. PRIME AE Group, Inc.
2. DLZ Ohio, Inc.
3. Stantec Consulting Services, Inc.
4. ms consultants, inc.

4. **The name, address, contact name, phone number and contract number of the firm awarded the original contract.**

Stantec Consulting Services, Inc.
 1500 Lake Shore Dr., Columbus, OH 43204 (local)
 10160 - 112 Street, Edmonton, Alberta, CA, TSK2L6 (headquarters)
 Number of Local FT Columbus Employees: 195
 Bruce E. Bassett, P.E., MBA, Principal, (614) 486-4383, Bruce.Bassett@stantec.com
 Fax: (614) 486-4383
 EL015634 – Original
 EL017687 – Mod #1

5. **A description of work performed to date as part of the contract and a full description of work to be performed during any future phasing of the contract.**

The work includes furnishing Construction Administration / Inspection services for the 2014 – 2016 fiscal years for Division of Sewerage and Drainage and Division of Water projects. The work includes full-time or part-time Construction Administration Services including resident project inspection for any specific project identified. In general the consultant will respond to the contractor's requests for information, respond to inquiries regarding the interpretation of the contract documents, review contractors claims for additional services and costs, review quality or materials/equipment substitutions and provide recommendations to the City, coordinate project submittals, schedule and chair progress meetings, and other services as directed by the City.

The original agreement included services for three Division of Water projects: General Construction, Cooke Road Area Water Line Improvements, and Large Diameter Valve Replacements Project.

Modification 1 included services for the following projects: Dering Avenue Area Water Line Improvements and Simpson Drive Area Water Line Improvements.

Modification 2 will include services for the following projects: Shattuck Avenue Area Water Line Improvements and Wynding Drive/Yaronia Drive Water Line Improvements.

Planning Areas:

Shattuck Avenue: “West Olentangy”, includes the following streets: Shattuck Avenue, Clearview Ave, Highland Dr., Afton Rd., Bernard Rd., Caniff Rd., Caniff Pl., Caniff Ct., Sunny Hill Dr., and Kenny Road.

Wynding Drive/Yaronia Drive: “Clintonville”, includes the following streets: Wynding Drive and Yaronia Drive

6. An updated contract timeline to contract completion.

This is a three-year agreement from 2014 through 2016. The specific duration of services on each project are negotiated between the contracting agency and the consultant. See project-specific schedules below:

Shattuck Avenue Area Water Line Improvements – 476 calendar days

Wynding Drive/Yaronia Drive Water Line Improvements - 365 calendar days

7. A narrative discussing the economic impact or economic advantages of the project; community outreach or input in the development of the project; and any environmental factors or advantages of the project.

The goal of the water line improvements projects is to replace or rehabilitate existing water lines that have a high break frequency. Replacement of these water lines will improve water service, decrease burden on water maintenance operations, and reduce water loss.

8. A description of any and all modifications to date including the amounts of each modification and the Contract Number associated with any modification to date. (List each modification separately.)

- Original agreement, EL015634, \$670,000.00:
General Construction - \$200,000.00
Cooke Road Area Water Line Improvements - \$320,000.00
Large Diameter Valve Replacements - \$150,000.00
- Modification No. 1, \$713,065.18:
Dering Avenue Area Water Line Improvements - \$345,316.74
Simpson Drive Area Water Line Improvements - \$367,748.44
- Modification No. 2 (current), \$498,488.78:
Shattuck Avenue Area Water Line Improvements - \$403,557.47
Wynding Drive/Yaronia Drive Water Line Improvements - \$94,931.31

9. A full description of the work to be performed as part of the proposed contract modification. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The work includes furnishing professional services for Construction Administration and Inspection Services for the following Division of Water projects: Shattuck Avenue Area Water Line Improvements and Wynding Drive/Yaronia Drive Water Line Improvements.

10. If the contract modification was not anticipated and explained in the original contract legislation a full explanation as to the reasons the work could not have been anticipated is required. (Changed or field conditions is not sufficient explanation. Describe in full the changed conditions that require modification of the contract scope and amount.)

This is a three-year agreement for fiscal years 2014 – 2016 and modifications were anticipated and explained in the original legislation under Ordinance No. 0391-2014.

11. An explanation of why the work to be performed as part of the contract modification cannot be bid out. (Indicating the work to be a logical extension of the contract is not sufficient explanation.)

The original contract selected three firms to provide Construction Administration and Construction Inspection Services for projects in 2014, 2015, and 2016.

12. A cost summary to include the original contract amount, the cost of each modification to date (list each modification separately), the cost of the modification being requested in the legislation, the estimated cost of any future known modifications and a total estimate of the contract cost.

Original Contract Amount:	\$ 670,000.00 (EL015634)
Modification 1	\$ 713,065.18 (EL017687)
<u>Modification 2 (current)</u>	<u>\$ 498,488.78</u>
Total (Orig. + Mod. 1 + Mod. 2)	\$1,881,553.96

*Future modifications are not anticipated at this time.

13. An explanation of how the cost of the modification was determined.

Cost proposals were provided by Stantec Consulting Services, Inc., reviewed by the Division of Water, and were deemed acceptable.