AC Template (for authorizing expenditures)

*AC lines increment by 10 (i.e. line 1 = 10, line 2 = 20, etc.)

*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

	e of AC quested	Purchase Requisition (PR)#
A	.CPO	n/a

ne#of AC	Dept.	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount
10	51	5101	06	66210	7702	n/a	RP009	Building and Facility Construction and Maintenance Services	P510304- 100001	n/a	n/a	n/a	n/a	24	314,859.77

Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Section 3	Section 4	Section 5	Amount

Template To Authorize Transfer Between Different Funds

 ${\it If fewer than three lines are needed please delete rows}$

If more than 3 lines are needed lease insert rows.

TRANSFER FROM

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount

TRANSFER TO:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund

If fewer than three lines are needed please delete rows

If more than 3 lines are needed lease insert rows.

Transfer From:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1	5101	06	66210	7702	n/a	RP009	P510302- 100000	n/a	n/a	n/a	n/a	\$154,859.77
2	5101	06	66210	7702	n/a	RP009	P510304- 100000	n/a	n/a	n/a	n/a	\$160,000.00

Transfer To:

Line #	Div	Obj Class	Main Acct	Fund	Subfund	Program	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Amount
1	5101	06	66210	7702	n/a	RP009	P510304- 100001	n/a	n/a	n/a	n/a	\$314,859.77