ORDINANCE ATTACHMENT
AC Template (for authorizing expenditures
*AC lines increment by 10 (i.e. line $1=10$, line $2=20$, etc.)
*If AC has fewer than three lines please delete unnecessary rows; if more than 3 lines please insert rows.

| Ord <br> Number |  |
| :---: | :---: |
|  |  |
| Type of AC <br> Requested Purchase Requisition <br> (PR)\# <br>   |  | |  |
| :--- |


| Line \# of AC | Procurement Category | Dept | Div | Obj Class | Main Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project ID | Optional Field | Planning Area | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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## ORDINANCE ATTACHMENT

## Template for Authorizing Appropriation

If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

| Ord <br> Number |
| :---: |
| $0000-$ |
| 2016 |


| Line \# | Dept | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Section 3 | Section 4 | Section 5 | Project <br> ID | Amount |
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## ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Different Funds
If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.
$\square$
Ord
Number

TRANSFER FROM

| Line \# | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project <br> ID | Optional <br> Field |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Amount |  |  |  |  |  |  |  |  |  |  |  |
| 1 |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |

## TRANSFER TO:

| Line \# | Div |  |  | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project <br> ID | Optional <br> Field | Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |

## ORDINANCE ATTACHMENT

Template To Authorize Transfer Between Projects or Subfunds WITHIN the Same Fund
If fewer than three lines are needed please delete rows
If more than 3 lines are needed lease insert rows.

| Ord <br> Number |
| :---: |
| $3183-2016$ |

Transfer From:

| Line \# | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project <br> ID | Optional <br> Field |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Amount |  |  |  |  |  |  |  |  |  |  |  |

Total
\$57,072

Transfer To:

| Line \# | Div | Obj Class | Main <br> Acct | Fund | Subfund | Program | Sect 3 | Sect 4 | Sect 5 | Project <br> ID | Optional <br> Field |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | 5001 | 02 | 62010 | 2220 | 0 | HE001 | 500102 | HE02 |  |  | G441403 |
| 2 | 5001 | 03 | 63000 | 2220 | 0 | HE001 | 500102 | HE02 |  |  | G441403 |
| 3 | 4410 | 03 | 63970 | 2220 | 0 | HS003 |  |  |  | $\$ 14,000$ |  |
| 5 | 4410 | 03 | 63965 | 2220 | 0 | HS003 |  |  |  | G441403 |  |
|  |  |  |  |  |  |  |  |  |  | G441403 |  |

Total

