#### **EDUCATION**

# Dual Master: Master of Architecture, Master of Business Administration Kent State University, Kent, OH | 2012 - 2015

College of Architecture and Environmental Design, NAAB Accredited College of Business Administration, AACSB Accredited



Sample Project

# Bachelor of Arts in Architecture, Urban Design Minor Miami University of Ohio, Oxford, OH | 2007 - 2011

Department of Architecture and Interior Design, NAAB Accredited

#### **EXPERIENCE**

#### **Intern Architect**

#### Design Collective, Inc., Columbus, OH | June 2015 - Present

Actively pursuing licensure as a registered architect; Manage project deliverables and communicate effectively with team members; Design spaces and create environments for client review based on current objectives and future needs; Draft construction documents for permit submission; Coordinate and attend meetings among various parties

# Intellectual Property Analyst, Graduate Assistant Kent State University, Kent, OH | AY 2014 - 2015

Planned patent board meetings and took meeting minutes; Developed improved forms for information intake; Responsible for deposit and distribution of royalty payments, proofreading of grant proposals and organization of all office documents; Created new Standard Operating Procedures document for the office

# Graduate Teaching Assistant, History of Architecture I Kent State University, Kent, OH | Spring Semester 2014

Co-led weekly help sessions for 150+ students, Met weekly with professor to discuss exam material and presentation format, Graded exams and papers in a timely and efficient manner

#### Intern (Summer)

#### Andrews Architects, Inc., Dublin, OH | June 2013 - August 2013

Efficiently rendered architectural concepts using Photoshop and Illustrator; Developed 3D models using SketchUp for project site assessment; Generated, drafted and reviewed SD, DD and CD drawings using MicroStation; Created program shortcut document to aid in the continued improvement of office workflow

# Intern (Summer, Full-time)

#### Olsavsky Jaminet Architects, Inc., Youngstown, OH | May 2010 - August 2012

Created and reviewed SD, DD and CD drawings using AutoCAD and Revit; Rendered project views for client approval using Photoshop; Communicated and collaborated design changes with consultants; Provided material specifications and furniture

#### **SKILLS**

Revit; AutoCAD; Adobe Creative Suite: Photoshop, Illustrator, InDesign; SketchUp; MicroStation; Rhinoceros; Rendering; Sketching; Model Building; Microsoft Office Suite: Word, Excel, PowerPoint; PC and Mac Proficient

### **LEADERSHIP**

#### Vice President, Net Impact

# Kent State University, Kent, OH | AY 2014 - 2015

Assumed presidential responsibilities upon president's absence; Coordinated activities between committees; Determined responsibilities for event planning and fundraising efforts

# Senator, Graduate Student Senate

#### Kent State University, Kent, OH | AY 2013 - 2014 and AY 2014 - 2015

Represented the College of Architecture and Environmental Design; Informed senate of any student concerns or suggestions; Responsible for communicating monthly meeting information and deadlines to constituents

# Regional Volunteer Judge, Business Professionals of America

#### Trumbull Career and Technical Center, Warren, OH | 2012 - Present

Critique and score student business submissions and presentations for competition advancement; Provide feedback to students to help improve their efforts and professional business understanding

#### RECOGNITION

Dean's List (3.8 GPA), Kent State University | 2012 - 2015

Honorable Mention, AIA Cleveland Student Design Awards | 2014

VanBenthuysen Top Student Scholar, College of Business Administration | 2014

Finalist, Integrated Design Competition, College of Architecture and Environmental Design | 2013

Selected for architecture studio abroad in London, England, Miami University | 2010