

November 28, 2016

THIS IS NOT AN INVOICE!

2429
CITY OF COLUMBUS, DEPT OF UTILITIES
910 DUBLIN ROAD #3134
COLUMBUS, OH 43215-

Dear Voting Member,

This is an informative letter being sent to all our members providing them with their annual assessment fees for the 2017 calendar year. The assessment amount reflects transmissions based on your database selection during the 12-month measurement period of September 1, 2015 through August 31, 2016. Please **do not** send in payment at this time. Your company will receive an invoice in February 2017 for your annual assessment.

On November 18, 2016, the budget was approved by the Board of Trustees. The amount of your annual assessment calculated to fund your portion of the overall budget for 2017 is:

\$32,940.77

The Ohio Utilities Protection Service would like to remind all members of the electronic check (E-check) invoice payment option that was implemented in 2014. To use this option, simply visit our website www.oups.org and click the Online Bill Pay icon located at the middle right of the screen & follow the instructions. There are no transaction fees for using this payment option.

Also available for members on our website are the current General Operating Procedures, Bylaws and approved 2015 membership meeting minutes. To access these documents, select "Login" at the top right of the homepage & use the following:

Username: members / Password: oups2016

Click on "Members" in the menu bar at the top of the homepage & click on the word here located in the last paragraph of the page.

Should you have questions regarding your 2017 annual assessment fees or our online payment option, please contact our accounting department at 800-311-3692, extension 4760.

The Ohio Utilities Protection Service would like to thank you, and our entire membership, for your continued support. Have a safe and prosperous new year.

Sincerely,



Ohio Utilities Protection Service
Jami Novak
Vice President of Finance and Human Resources