

Type of AC Requested	Purchase Requisition (PR)#														
ACPO															
Line # of AC	Div	Obj Class	Main Acct	Fund	Subfund	Program	Procurement Category	Project ID	Sect 3	Sect 4	Sect 5	Optional Field	Planning Area	Amount	
10	46-01	02	62010	2298	000000	HR004								12,000.00	General supplies
20	46-01	03	63970	2298	000000	HR004								2,000.00	Registration and training
30	46-01	03	63965	2298	000000	HR004								2,000.00	Employee travel
40	46-01	03	63050	2298	000000	HR004								4,000.00	Professional services
50	46-01	03	63940	2298	000000	HR004								1,000.00	Banking

In Performance, it would have looked like this:

4601	298	461298	OL1: 03	OL3: 2213	Training	\$12,000
4601	298	461298	OL1: 03	OL3: 3328	Registrati	\$2,000
4601	298	461298	OL1: 03	OL3: 3330	Travel-Tra	\$2,000
4601	298	461298	OL1: 03	OL3: 3336	Professior	\$4,000
4601	298	461298	OL1: 03	OL3: 3348	Services-E	\$1,000

ORDINANCE ATTACHMENT**Template for Authorizing Appropriation***If fewer than three lines are needed please delete rows**If more than 3 lines are needed lease insert rows.*

Ord Number

Line #	Dept	Div	Obj Class	Main Acct	Fund	Subfund	Program	Section 3	Section 4	Section 5	Project ID	Amount	
10	46	4601	02	62010	2298	n/a	HR004					12,000.00	General supplies
20	46	4601	03	63970	2298	n/a	HR004					2,000.00	Registration and training
30	46	4601	03	63965	2298	n/a	HR004					2,000.00	Employee travel
40	46	4601	03	63050	2298	n/a	HR004					4,000.00	Professional services
50	46	4601	03	63940	2298	n/a	HR004					1,000.00	Banking

In Performance, it would have looked like this:

02	2213 Training	\$12,000	Total 02	\$12,000
03	3328 Registration Fees	\$2,000		
	3330 Travel-Transportation	\$2,000		
	3336 Professional Services	\$4,000		
	3348 Services-Banking	\$1,000	Total 03	\$9,000
				<u>\$21,000</u>